

AGRICULTURE PRODUCTIVITY FUND (APF)

Basic Capability Upgrading (BCU) Scheme

GUIDELINES FOR APPLICATION

Objective

1. Co-fund purchase of equipment that would help increase farm's productivity i.e. increase in production, manpower savings or other types of resource savings.

Application Period: 14 October 2014 to 31 Dec 2019

Funding Support

Areas	Funding Support	Qualifying Equipment Cost
<ul style="list-style-type: none">• Hen egg• Leafy vegetables• Food fish• Quail egg• Beansprout• Orchids• Ornamental fish• Aquatic plant• Crocodile	Co-fund 50% of the qualifying cost, capped at \$50,000 per farm per project, whichever is lower.	<ul style="list-style-type: none">• Equipment purchase price (based on AVA pre-approved list, which can be found on AVA website)• Insurance, delivery, handling, installation and commissioning charges pertaining to the equipment.
<ul style="list-style-type: none">• Mushroom• Bird breeding• Cattle• Goat• Frog• Others	Co-fund 50% of the qualifying cost, capped at \$20,000 per farm per project, whichever is lower.	Qualifying cost is exclusive of GST.

Eligibility Criteria

2. Applicant must be a farm licensee of a Singapore based farm with valid licence issued by AVA.
3. Applicant's farm shall be free of unauthorised or illegal activities for the past 1 year from time of application.
4. Applicant's farm must not have exceeded the maximum quota of 3 approved BCU projects during the 5-year availability of APF.

Application

5. Application must be made on the prescribed application form and submitted together with the following documents via email to ava_apf@ava.gov.sg:
 - i. Applicant's NRIC
 - ii. Valid farm licence
 - iii. ACRA records (if farm licence is registered under company's name)
6. Application will only be processed upon complete submission of documents and information. The date of complete submission will be taken as the application date.
7. All applications submitted will be taken as final and no amendments are allowed.
8. Applicant should complete all on-going approved BCU projects before any fresh application will be considered i.e. all claims have been fully submitted.
9. Application for any other equipment that is not listed under the pre-approved list will be subjected to evaluation. Repeat purchase of any basic equipment funded under APF will be considered on a case-by-case basis.

Project Implementation

10. All purchases are to be completed within the Project Implementation Period i.e. **6 months** from date of Letter of Offer.
11. Only expenses incurred from application date to end of project implementation period can be reimbursed.

Claims and Disbursements

12. Claims can only be made upon issuance of Letter of Offer.
13. Disbursement of funds is made on a reimbursement basis i.e. reimbursed for expenses incurred.
14. Claims must be made using the prescribed claim form and submitted together with the following documents:
 - i. Invoices or receipts pertaining to the qualifying cost
 - ii. Progress Report
15. Final claim should be submitted within **3 months** from the end of the project implementation period.
16. Funds will be disbursed to the fund recipient through interbank GIRO.

Other Information

17. AVA has the right to reject any application or claims and its decision is final.
18. For further information, please contact AVA at:
Email: ava_apf@ava.gov.sg
Mr Alan Ong Rui Rong @ 6805 2773
Mrs Wu-Mok Yin Fong @ 6805 2769

Timeline of Project

