

AGRICULTURE PRODUCTIVITY FUND (APF)

Productivity Enhancement (PE) Scheme

GUIDELINES FOR APPLICATION

Objective

1. Co-fund purchase of automated, advanced and integrated farming systems. Farming systems should help productive farms achieve quantum leap in productivity through capability upgrading, increased production capacity and land intensification.

Application Period: 14 October 2014 to 31 Dec 2019

Funding Support

Areas	Funding Support	Qualifying Cost
<ul style="list-style-type: none">• Hen egg• Leafy vegetables• Food fish• Quail egg• Beansprout	Co-fund 70% of the qualifying costs, capped at \$700,000 per farm per project, whichever is lower.	i. <u>Equipment Cost</u> <ul style="list-style-type: none">• Equipment purchase price,• Insurance, delivery, handling, installation and commissioning charges pertaining to the equipment.
<ul style="list-style-type: none">• Orchids• Ornamental fish• Aquatic plant	Co-fund 30% of the qualifying costs, capped at \$300,000 per farm per project, whichever is lower.	ii. <u>Professional Services</u> <ul style="list-style-type: none">• Consultancy• Sub-contracting costs to a third-party company
<ul style="list-style-type: none">• Mushroom• Bird breeding• Cattle• Goat• Frog• Others	Co-fund 30% of the qualifying costs, capped at \$100,000 per farm per project, whichever is lower.	iii. <u>Others</u> <ul style="list-style-type: none">• Training Costs• Computer hardware and software pertaining to project. <p>Note: Funding for category (ii) and (iii) should not exceed 20% of the total approved quantum.</p> <p>Qualifying cost is exclusive of GST.</p>

Eligibility Criteria

2. Applicant must be a farm licensee of a Singapore based farm with valid licence issued by AVA.
3. Applicant's farm shall be free of unauthorised or illegal activities for the past 1 year from time of application.

4. Applicant's farm must not have exceeded the maximum quota of 3 approved PE projects during the 5-year availability of APF.

Application

5. Applications must be made on the prescribed application form and submitted together with the following documents via email to ava_apf@ava.gov.sg:
 - i. Applicant's NRIC
 - ii. Valid farm licence
 - iii. ACRA records (if farm licence is registered under company's name)
 - iv. Latest 1 year audited financial statement
6. Applications will only be processed upon complete submission of documents and information. The date of complete submission will be taken as the application date.
7. All applications submitted will be taken as final and no amendments are allowed.
8. Applicant should complete all on-going approved PE projects before any fresh application will be considered. All completed projects should have gone through post implementation review.
9. For equipment cost exceeding \$100,000, upon AVA's request, the applicant shall provide quotations from at least three suppliers or companies.

Project Implementation

10. All purchases are to be completed within the Project Implementation Period i.e. **18 months** from date of Letter of Offer.
11. Only expenses incurred from application date to end of project implementation period can be reimbursed.

Claims and Disbursements

12. Claims can only be made upon issuance of Letter or Offer.
13. Disbursements of funds are made on a reimbursement basis. Funds will be disbursed in 2 stages:
 - i. First 70% of approved funding will be disbursed upon claim reimbursement
 - ii. Remaining 30% upon submission of final project report and claims, subject to successful post implementation review.
14. Claims must be made using the prescribed claim form and submitted together with the following documents:
 - i. Invoices or receipts pertaining to the qualifying cost
 - ii. Progress Report
15. Final project report and claims should be submitted within **3 months** from the expected date to achieve target, as stated in the application.
16. AVA will review all reports and carry out a post implementation review, which may require the successful applicant to make a presentation of the project.
17. Funds will be disbursed to the fund recipient through interbank GIRO.

Other Information

18. AVA has the right to reject any application or claims and its decision is final.

19. For further information, please contact AVA at:

- Email: ava_apf@ava.gov.sg
- Mr Alan Ong Rui Rong @ 6805 2773
- Mrs Wu-Mok Yin Fong @ 6805 2769

Timeline of Project

