

New Food Stall Licence Applications

A food stall refers to a stall set up in a canteen, coffee shop, eating house or food court. Meanwhile, a food shop refers to a shop operating in an independent unit such as a takeaway kiosk, snack counter, restaurant, etc.

Note: Food stall licences **cannot be issued to independent units such as a restaurant, takeaway kiosk, etc.*

This licence can be applied for by individuals, societies registered with MHA or entities registered with ACRA. Potential licensees can apply on their own or appoint a filer to do so.

This application applies only for food stalls **not** located within one of the [107 NEA managed hawker centres](#).

NEW: From 1 September 2022, licence applicants would need to submit the Certificate of Stamp Duty issued by Inland Revenue Authority of Singapore (IRAS), alongside the Tenancy Agreement or Letter of Consent, when uploading the supporting documents for the application.

If the main operator of your canteen, food court, and/or coffee shop / eating house is collecting the stamp duties and paying them on the stall holders' behalf as part of the tenancy management process, please request a copy of the Certificate of Stamp Duty from them.

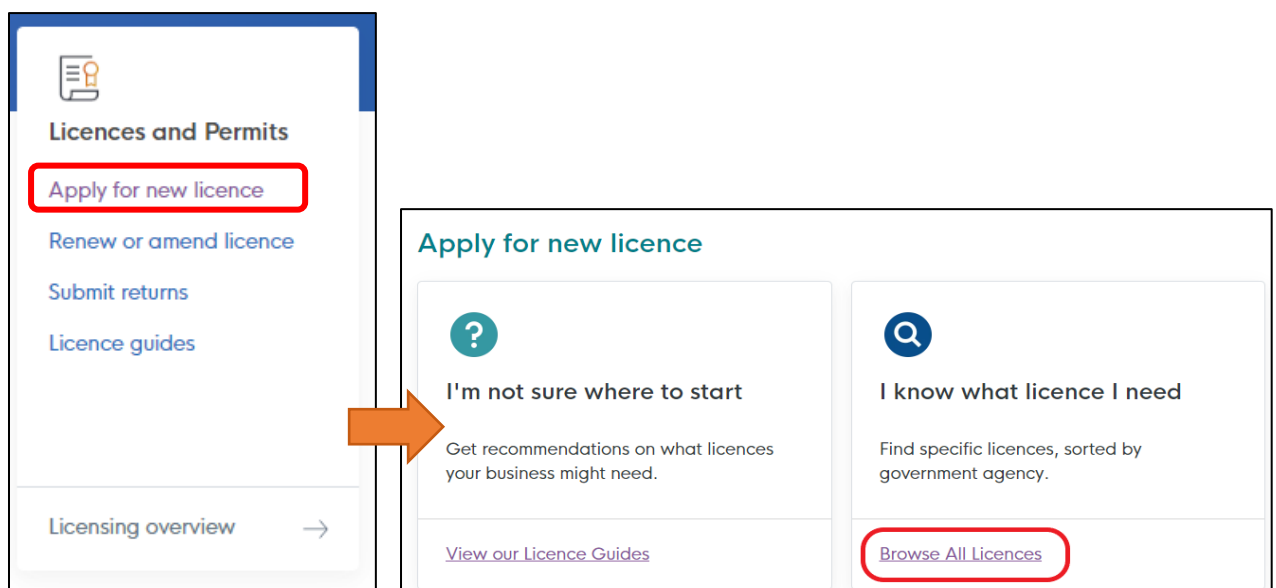
However, if the main operator issues other types of agreements apart from leases / tenancies, please approach IRAS early to clarify whether these other agreements are subject to stamp duty. Append IRAS' clarifications within the licence application to SFA. SFA would not be able to accept other types of agreements that are not stamped by IRAS except those they have verified are not applicable for stamp duty.

Logging into Go Business portal

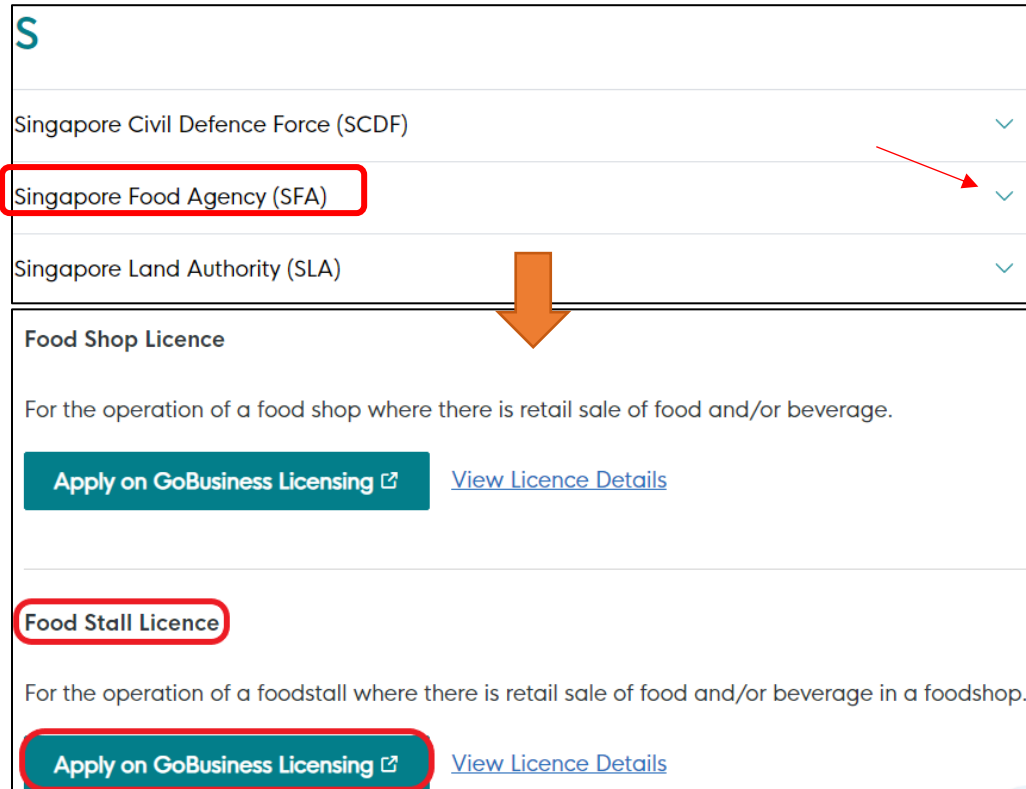
Step 1 Directly apply for the [Food Stall Licence](#) and go to [Step 2](#)

OR

Visit <https://www.gobusiness.gov.sg/licences/>. Under "Licences and Permits, click "Apply for New Licence", then click on "Browse All Licences".



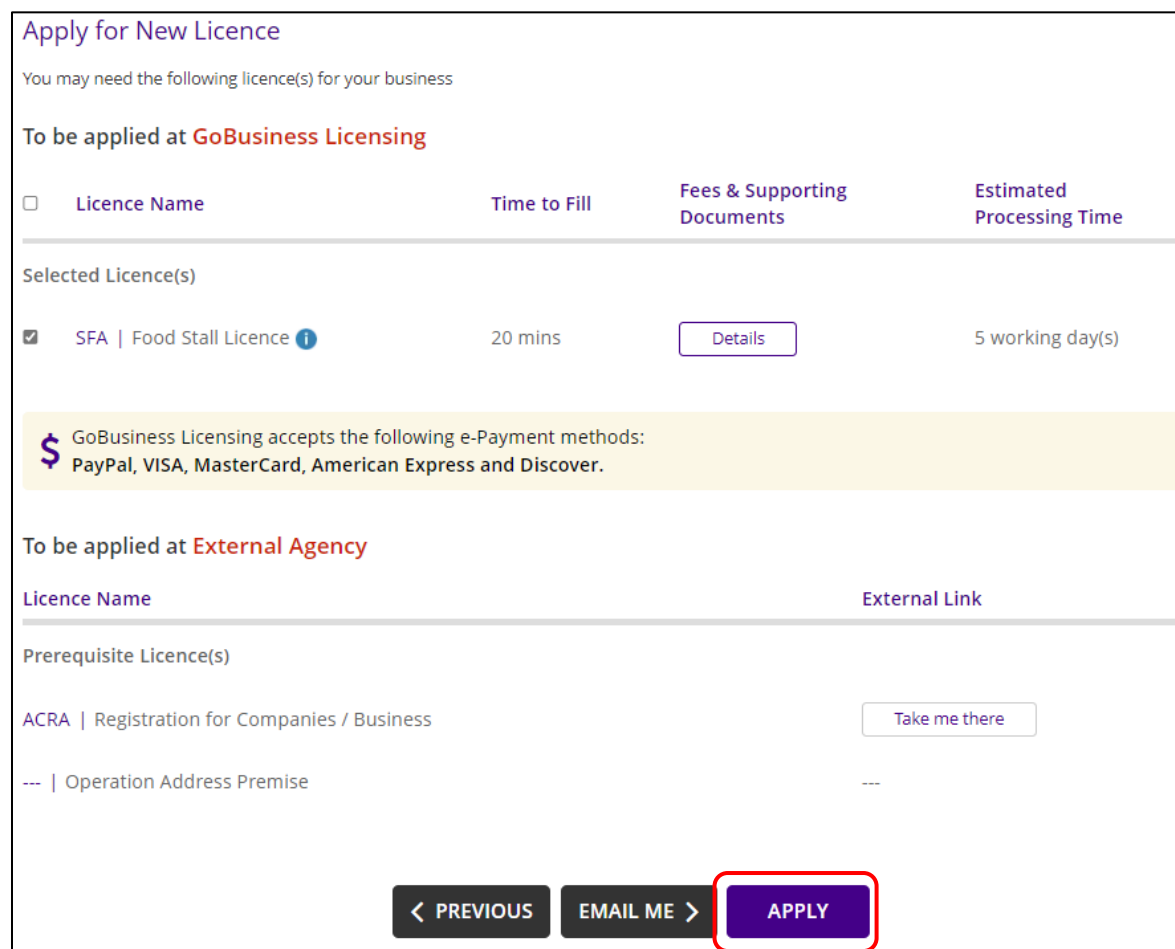
Search for “Singapore Food Agency”. Look for Food Stall Licence and click on “Apply on GoBusiness Licensing”.



The screenshot shows a search result for 'Singapore Food Agency (SFA)' which is highlighted with a red box. A red arrow points to the 'Apply on GoBusiness Licensing' button for the SFA. Below this, there are two sections for 'Food Shop Licence' and 'Food Stall Licence'. The 'Food Stall Licence' section has its title and the 'Apply on GoBusiness Licensing' button highlighted with red boxes. A large orange arrow points from the SFA search result down to the 'Food Stall Licence' section.

Step 2

Click on “Apply”

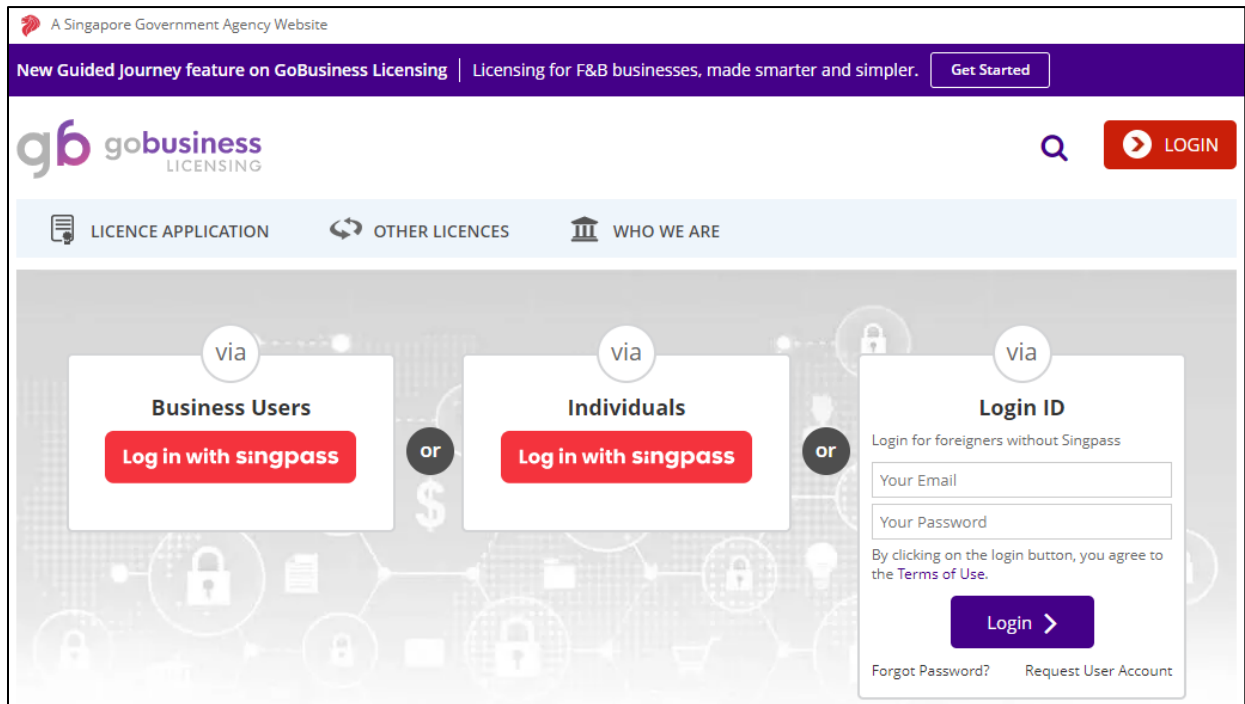


The screenshot shows the 'Apply for New Licence' page. It includes a table for 'To be applied at GoBusiness Licensing' with columns for Licence Name, Time to Fill, Fees & Supporting Documents, and Estimated Processing Time. The 'SFA | Food Stall Licence' is selected. Below this, there is a section for 'To be applied at External Agency' with a table for Licence Name and External Link. At the bottom, there are three buttons: '< PREVIOUS', 'EMAIL ME >', and 'APPLY', with the 'APPLY' button highlighted by a red box.

License Name	Time to Fill	Fees & Supporting Documents	Estimated Processing Time
<input checked="" type="checkbox"/> SFA Food Stall Licence ⓘ	20 mins	Details	5 working day(s)

License Name	External Link
Prerequisite Licence(s)	
ACRA Registration for Companies / Business	Take me there
--- Operation Address Premise	---

Step 3 You will be redirected to this page. Choose the suitable log in method depending on who the intended licensee is (Business Users or Individuals).



Step 4 Please have these documents ready. They will need to be uploaded in Step 4 UPLOAD Supporting Documents of the licence application process.

1. The layout plan of the canteen, coffee shop, eating house or food court highlighting the stall you are applying for. The plan must be drawn to scale in metric units.
*(*Layout plan does not need to be uploaded in this application ONLY IF the stall is located within any of [these 7 hawker centres managed by a Managing Agent](#)).*
2. The tenancy agreement with the premises owner that you are renting this particular stall for your food business.
3. The Certificate of Stamp Duty issued by Inland Revenue Authority of Singapore (IRAS).

Incomplete applications will be rejected.

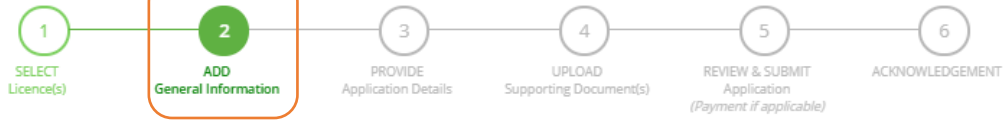
Licence Application

Step 1 You are brought to Step 2 ADD General Information of the licence application process. You will need to provide information about your company or yourself (depending on who is meant to be the licence holder). Details such licensee name, applicant address, and mailing address are required.

A Singapore Government Agency Website



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[LICENCE APPLICATION](#)
[WHO WE ARE](#)



Apply for New Licence

Terms of Use

I. Agreement

1. Access this services is governed by the terms and conditions as stated below ("Terms of Use"). By accessing and using the Website, you shall be deemed to have accepted and agreed to be legally bound by these Terms of Use. If you do not accept any of these Terms of Use, please leave the Website.
2. In these Terms of Use, the words "we", "our" and "us" refer to the Government of Singapore and all Statutory Boards. "Statutory Board" means any body corporate established by or under written law from time to time to perform or discharge any public function.
3. These Terms of Use may be changed from time to time. Changes will be posted on this page. Your use of the Website after changes have been posted on the Website will constitute your agreement to the modified Terms of Use and all of the changes.
4. We may modify or discontinue any information or features that form part of the Website at any time, with or without notice to you, and without liability.

II. Access To the Website

By Clicking on the checkbox, I agree to be bound by the Terms of Use

Profile

I am applying as an Applicant
 on behalf of Applicant

MyInfo

Use MyInfo


Please click [here](#) for MyInfo details

Applicant/Licensee Information


Note: Name, Nationality, Gender, Date of Birth, Home Tel Number, Mobile Number and Email address are taken from MyInfo for your convenience.

Salutation * <input type="text" value="Ms"/>	Designation <input type="text" value="Agent"/>
Name * <input type="text" value="SUHAILA BINTE MOHAMED RIDUAN"/>	Office Number <input type="text"/>
Citizenship * <input type="text" value="SINGAPORE CITIZEN"/>	Home Number <input type="text"/>
Gender * <input checked="" type="radio"/> Female	Fax Number <input type="text"/>
Date Of Birth * <input type="text" value="01/06/1983"/> <small>Format: dd/mm/yyyy</small>	Mobile Number * <input type="text" value="+6594795702"/>
Primary Mode of Contact * <input type="radio"/> Home Tel Number <input checked="" type="radio"/> Mobile Number <input type="radio"/> Office Tel Number	Email Address * <input type="text" value="ZULALIYA@GMAIL.COM"/>
	Alternative Email Address <input type="text"/>
	<input type="checkbox"/> Tick if you prefer to receive status updates of licence application via

	<div data-bbox="220 145 405 179"> <h3>Applicant Address</h3> </div> <div data-bbox="220 212 702 582"> <p>Address Type *</p> <p><input checked="" type="radio"/> Local <input type="radio"/> Foreign</p> <p><input type="radio"/> Non Standard <input checked="" type="radio"/> Standard</p> <p>Type of Premises * <input type="text" value="Office"/></p> <p>Postal Code * <input type="text"/> <input type="button" value="Retrieve Address"/></p> <p>Please enter your postal code and click "Retrieve Address".</p> <p>Block/House Number <input type="text"/></p> </div> <div data-bbox="901 212 1444 504"> <p>Street Name * <input type="text"/></p> <p>Floor Number <input type="text"/> E.g. 05-01 Key in:05</p> <p>Unit Number <input type="text"/> E.g. 05-01 Key in:01</p> <p>Building Name <input type="text"/></p> </div> <div data-bbox="220 627 383 660"> <h3>Mailing Address</h3> </div> <div data-bbox="220 694 702 1142"> <p>Applicant Address <input type="button" value="Copy"/></p> <p>Address Type *</p> <p><input checked="" type="radio"/> Local <input type="radio"/> Foreign</p> <p><input checked="" type="radio"/> Standard</p> <p>Type of Premises * <input type="text" value="Office"/></p> <p>Postal Code * <input type="text"/> <input type="button" value="Retrieve Address"/></p> <p>Please enter your postal code and click "Retrieve Address".</p> <p>Block/House Number <input type="text"/></p> </div> <div data-bbox="901 694 1444 985"> <p>Street Name * <input type="text"/></p> <p>Floor Number <input type="text"/> E.g. 05-01 Key in:05</p> <p>Unit Number <input type="text"/> E.g. 05-01 Key in:01</p> <p>Building Name <input type="text"/></p> </div> <div data-bbox="1085 1209 1476 1254"> <p><input type="button" value="Next"/> <input type="button" value="Save as Draft"/> <input type="button" value="Save as Draft & Exit"/></p> </div>
Step 2A	<p>Here, you need to provide information about your intended business. This segment asks for the business operating address.</p> <p>Select [Retail Outlet] from the drop-down list under "Type of Premises."</p>


Q

HOME
MY PORTFOLIO
LICENCE APPLICATION
WHO WE ARE



Apply for New Licence

Food Stall Licence (SFA)

Organisation/Business Operating Address

Type of Premises *

Postal Code * Retrieve Address
Please enter postal code and click on Retrieve Address button

Block/House Number

Street Name *

Building Name

Type of Premises *

- Please Select
- Cold Room
- Factory and Processing Plant
- Farm
- Food Factory
- Office
- Residential
- Retail Outlet
- Show Room
- Warehouse
- Others

Postal Code * Retrieve Address
Please enter postal code and click on Retrieve Address button

Block/House Number

Street Name *

Building Name

Level and Unit Number

Level

Unit Number

Add
Reset

S.No		Level	Unit Number	Action
1	<input type="checkbox"/>			Delete

Step 2B Here, you would need to provide more specific information about your intended business such as Business Name, operating hours, etc.

First, select the most relevant option from the drop-down list under “Brief description food business”. The list begins with **[Coffeeshop/ Eating House]** and ends with **[Stall in Private Market]**.

Application Details

Business Name (As displayed at premises or on signboard)

Vehicle Registration Number *

Business Operating Hours - 24hrs * No Yes

↓

Brief description of food business * Please Select ▼

Brief description of food business * Please Select ▼

Please Select

Coffeeshop/Eating House

MA Managed Foodstall

MA Managed Non-Foodstall

Other eating establishments

School canteen (Primary, Secondary and Junior College)

Stall in private market

Stall Number *

****Note that this section is dynamic. Different fields will appear depending on the food business that you are setting up. Please refer to [Annex A](#) for the different fields to be filled in based on the food business chosen.**

Step 2C Provide information on your food hygiene personnel. Select the most relevant “Role” and “Course Type Attended”. You can continually click “Add” if you have details of more than one personnel to submit. Details of the relevant personnel will be seen at the bottom of the page.



At least one food handler personnel details must be submitted where:



- [Role] = Food Handler
- [Course Type] = Basic Food Hygiene Course Certificate


The [Role] of “Food Hygiene Officer” and “Food Safety Management System Personnel” are not applicable for food stall licence applications.

Food Hygiene Personnel Details



NRIC / FIN * Retrieve
 Name of Food Handler *

Date of Birth * 
 Gender * Please Select 


Citizenship * Please Select 
 Work Permit Expiry Date 



Role * Please Select 

Please Select
 Food Handler
 Food Hygiene Officer
 Food Safety Management System Personnel

Course Type * Please Select 
 Course Passed Date * 

Contact No. +65
 Email Address

Role * Please Select 
Add
Reset

Course Type * Please Select 
 Course Passed Date * 

Please Select
 Basic Food Hygiene Course Certificate
 Food Hygiene Officer Course Certificate
 Food Safety Management System Course Certificate

Contact No.
 Email Address


S.No	<input type="checkbox"/>	NRIC / FIN	Name of Food Handler	Date of Birth	Gender	Citizenship	Work Permit Expiry Date	Role	Course Type	Course Passed Date	Contact No.	Email Address	Action
<div style="background-color: #f2f2f2; padding: 5px; border: 1px solid #ccc;"> Delete </div>													

****Check with the training provider or SkillsFuture SG (SSG) if you are uncertain of the course passed date.**

Step 2D

Provide information on the emergency contact here. Click "Next" once completed.

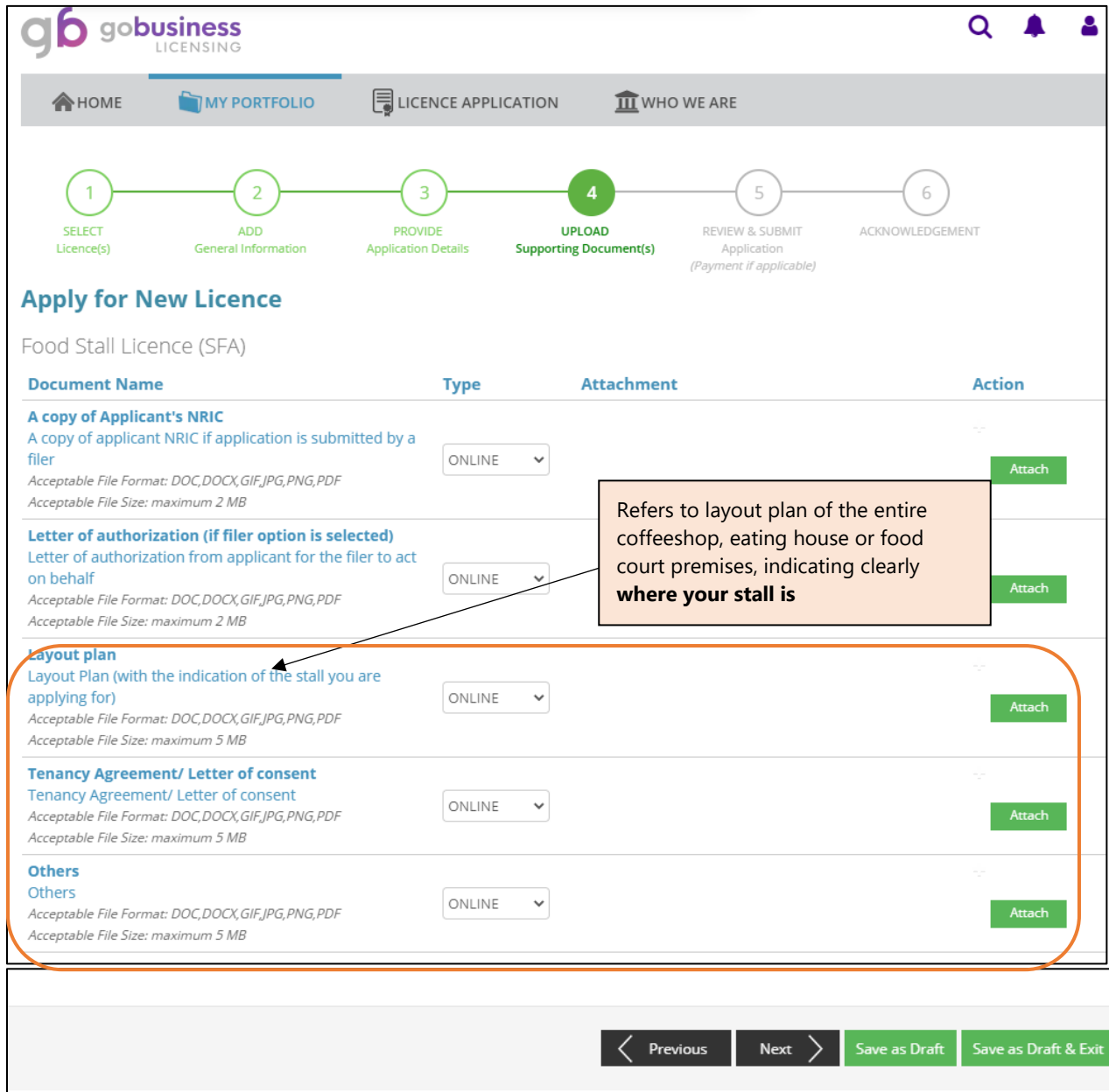
Emergency Contact

S.No	<input type="checkbox"/>	Salutation *	Name *	Designation	Contact Number *	Email *	Action
1	<input type="checkbox"/>	Please Select 	<input type="text"/>	<input type="text"/>	+65 <input type="text"/>	<input type="text"/>	✕

Delete
Add New

< Previous
Next >
Save as Draft
Save as Draft & Exit

Step 3 Upload the **layout plan drawn to scale in metric units, tenancy agreement & Certificate of Stamp Duty issued by Inland Revenue Authority of Singapore (IRAS)** here. Any other documents, if required, can be given when requested by SFA.



Apply for New Licence

Food Stall Licence (SFA)


Document Name	Type	Attachment	Action
A copy of Applicant's NRIC A copy of applicant NRIC if application is submitted by a filer <i>Acceptable File Format: DOC,DOCX,GIF,JPG,PNG,PDF</i> <i>Acceptable File Size: maximum 2 MB</i>	ONLINE		Attach
Letter of authorization (if filer option is selected) Letter of authorization from applicant for the filer to act on behalf <i>Acceptable File Format: DOC,DOCX,GIF,JPG,PNG,PDF</i> <i>Acceptable File Size: maximum 2 MB</i>	ONLINE		Attach
Layout plan Layout Plan (with the indication of the stall you are applying for) <i>Acceptable File Format: DOC,DOCX,GIF,JPG,PNG,PDF</i> <i>Acceptable File Size: maximum 5 MB</i>	ONLINE		Attach
Tenancy Agreement/ Letter of consent Tenancy Agreement/ Letter of consent <i>Acceptable File Format: DOC,DOCX,GIF,JPG,PNG,PDF</i> <i>Acceptable File Size: maximum 5 MB</i>	ONLINE		Attach
Others Others <i>Acceptable File Format: DOC,DOCX,GIF,JPG,PNG,PDF</i> <i>Acceptable File Size: maximum 5 MB</i>	ONLINE		Attach




Refers to layout plan of the entire coffeeshop, eating house or food court premises, indicating clearly where your stall is

Navigation: < Previous Next > Save as Draft Save as Draft & Exit


Step 4 After uploading the layout plan, tenancy agreement and certificate of stamp duty, review the entire application before submitting it.

You will receive an acknowledgement once successfully submitted.









HOME
MY PORTFOLIO
LICENCE APPLICATION
WHO WE ARE



Apply for New Licence

Information Review

Applicant Information

Applicant Type	Applicant info will be displayed here	Home Number	Applicant info will be displayed here
Agree to Use Myinfo Data		Fax Number	
Salutation		Mobile Number	
Name		Email Address	
Citizenship		Alternative Email Address	
Gender		Primary Mode of Contact	
Date Of Birth		Tick if you prefer to receive status updates of licence application via SMS	
Designation			

General

1 I declare that all the information given in this application form is true and correct.
 I am aware that legal action may be taken against me if I had knowingly provided false information.
 I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.

Food Stall Licence (SFA)

1 I agree that Singapore Food Agency (SFA) would only be able to process applications when all relevant supporting documents are received and are in proper order.

The Singapore Food Agency collects personal information to carry out its various functions and duties under the Singapore Food Agency Act 2019 in Singapore and any other related purposes.

I hereby consent to SFA's use of the information provided by me in the course of any application I have made to the SFA to facilitate the processing of such application for such purposes.

I hereby further consent to SFA sharing the information in such application with other Government agencies, or non-government entities authorized to carry out specific government services, unless prohibited by legislation.

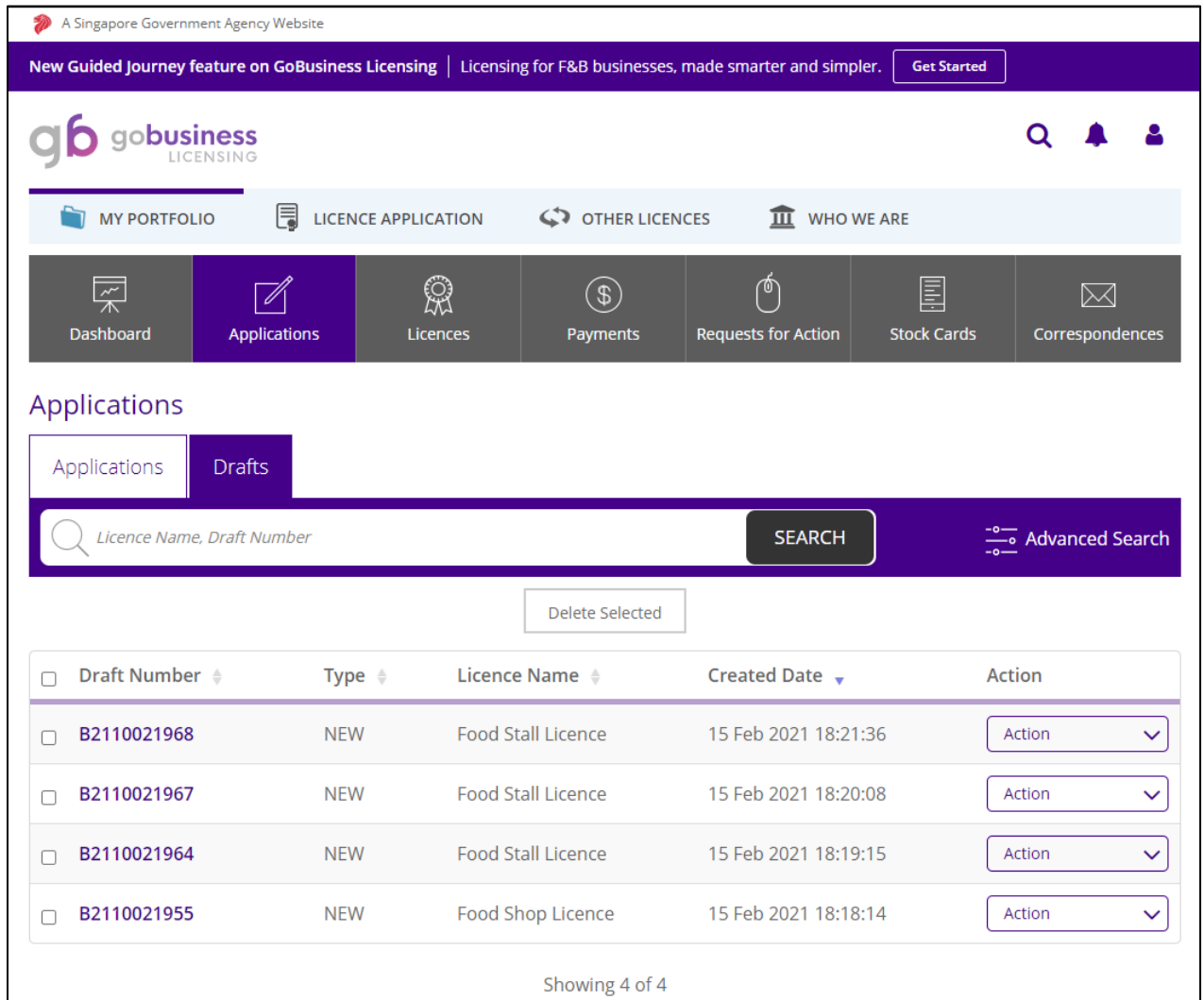
← Previous
Save as Draft
Submit

Confirmation that application was successfully submitted
**Step
1**

Go back to “My Portfolio” and click on the “Applications” tab in between “Dashboard” and “Licences”.

Successfully submitted applications can be viewed under the “Applications” tab next to the “Drafts” tab. These applications follow this naming format: **CYY12345678** (where YY=year, followed by 8 digits).

Any previous applications that were saved as drafts and not submitted, can be viewed under “Drafts”. These drafts follow this naming format: **BYY12345678** (where YY=year, followed by 8 digits).



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LICENSING

MY PORTFOLIO | LICENCE APPLICATION | OTHER LICENCES | WHO WE ARE

Dashboard | **Applications** | Licences | Payments | Requests for Action | Stock Cards | Correspondences

Applications

Applications | Drafts

Search: [SEARCH](#) [Advanced Search](#)

[Delete Selected](#)

<input type="checkbox"/>	Draft Number	Type	Licence Name	Created Date	Action
<input type="checkbox"/>	B2110021968	NEW	Food Stall Licence	15 Feb 2021 18:21:36	Action
<input type="checkbox"/>	B2110021967	NEW	Food Stall Licence	15 Feb 2021 18:20:08	Action
<input type="checkbox"/>	B2110021964	NEW	Food Stall Licence	15 Feb 2021 18:19:15	Action
<input type="checkbox"/>	B2110021955	NEW	Food Shop Licence	15 Feb 2021 18:18:14	Action

Showing 4 of 4

TO NOTE: Draft applications

Draft applications that are inactive for a month will be automatically withdrawn.

You will receive an email notification reminding you to act on your draft.

Sample email

Draft Notification: B2110074875 will be removed 🖨️ 📄
 on 24 Jun 2021 ▷ Inbox x

noreply@crimsonlogic.com Tue, Jun 15, 2:15 AM
✉️ to

Date: 15 Jun 2021

Dear Applicant name

Please be informed that the draft will be removed on 24 Jun 2021 if you do not make any changes or submit the draft application. Draft is saved during licence application and will be a valid application upon submission.

The draft details are as follows:

Draft Number	: B2110074875
Agency Name	: Singapore Food Agency
Licence Name	: Food Stall Licence
Application Type	: NEW
Creator	: Creator name
Date Created	: 25 May 2021

You may refer to our online [Help](#) on how to retrieve drafts.

Note: Please ignore this notification if you have submitted the required application. No further action is required.

For more details, please visit <https://licence1.business.gov.sg/licence1/authentication/showLogin.action>

If you have any enquiry, please email us at licences-helpdesk@crimsonlogic.com.sg. Alternatively, you may contact us at (+65) 6774 1430.

This is a system generated notification, please do not reply.

Notification of application approval and Licence Payment

Step 1	<p>You will be notified via email when the application has been approved.</p> <p><u>Sample notification</u></p> <p style="color: #0070c0; font-size: 1.2em; margin: 0;">GoBusiness Licensing - Application Approval Notification</p> <hr style="border: 0.5px solid #ccc;"/> <p>Action Date : 01/07/2022 13:05:14 Action By : To : Applicant's email ID</p> <p>Dear Applicant's Name</p> <p>We refer to your NEW application.</p> <p>Please note that your licence has been approved. You may commence business immediately after making payment.</p>
-------------------	---

Application Number	:	C2110012345
Application Type	:	NEW
Applicant	:	-
Licence Name	:	
Agency	:	Singapore Food Agency
Application Status	:	Approved

For more details, please visit <https://licence1.business.gov.sg/licence1/authentication/showLogin.action>

If you have any enquiry, please email us at licences-helpdesk@crimsonlogic.com.sg. Alternatively, you may contact us at (+65) 6774 1430.

This is a system generated notification, please do not reply.

**Step
2**

You will receive a payment notification via email informing that you can pay for your licence.

With effect from 1 January 2022, SFA no longer issues hard copy licences and licensees who are holding a licence to operate food shop, food stall, hawker stall or supermarket from SFA are required to self-print their licence via GoBusiness Licensing (Self Service) portal.

If you require your licence urgently, please pay online via GoBusiness as payment via AXS kiosk, m-station and e-station is only available 2 to 3 days AFTER approval.

Sample notification

GoBusiness Licensing - Outstanding Payment Notification

Action Date : 01/07/2022 13:05:15

Action By :

To : : **Applicant's email ID**

Dear **Applicant's name**

We are writing to inform that you have an outstanding payment of 32.00 for your NEW application. Please make the payment by 29 Jul 2022, or else your application will be expired/withdrawn automatically in system after 29 Jul 2022. You will not be able to make payment when your application is expired/withdrawn and you will be required to make a new licence application.

Please disregard this notification if you have already made the outstanding payment or you have a GIRO arrangement with the Singapore Food Agency.

Payment Advice:

Payment Advice Number	:	PA2120
Application Number	:	C21100
Application Type	:	NEW
Licence Name	:	Food Stall Licence
Licensee Name	:	

Payable Amount (S\$) : 32.00

You may make payment via the following options:

List of available payment methods for SFA licences:

- e-Payment via LicenceOne
- GIRO (only applicable for Renew)
- AXS*

*Please note that payment made via AXS will take 2-3 days to process. As such, you are advised to make payment one week before payment due date. Your application will lapse if payment is not received before payment due date.

For Payment (GIRO):

Note: If you have a GIRO arrangement with SFA for licence fee payment, the system will automatically process the payment via GIRO.

For Payment (Non-GIRO):

Note: Please proceed with payment promptly.

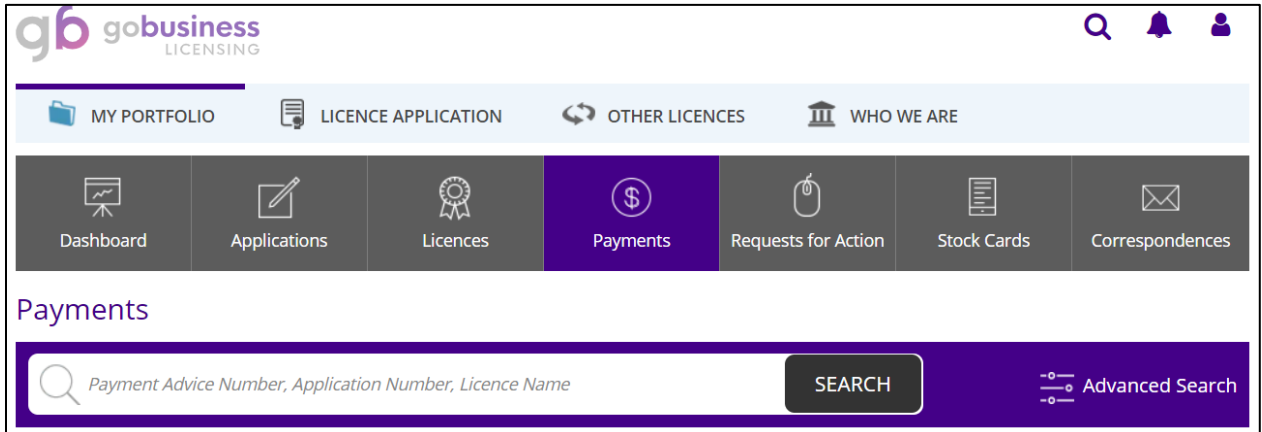
For information on how to make payment via LicenceOne, please refer to online guide

<https://licence1.business.gov.sg/licence1/authentication/showLogin.action/guidelines/web/help-internet/payment-management> .

For AXS payment, please use GoBusiness Licensing/G2B application number to retrieve the record.

**Step
3**
Option 1: Payment via GoBusiness

Under “My Portfolio”, go to the “Payments” tab and key in the Payment Advice No, Application No OR Licence No to retrieve the relevant records.



The screenshot shows the GoBusiness LICENSING portal interface. At the top, there is a search bar and user profile icons. Below that is a navigation menu with options: MY PORTFOLIO, LICENCE APPLICATION, OTHER LICENCES, and WHO WE ARE. A secondary menu contains icons for Dashboard, Applications, Licences, Payments (which is highlighted in purple), Requests for Action, Stock Cards, and Correspondences. Below the navigation is a 'Payments' section with a search bar containing the placeholder text 'Payment Advice Number, Application Number, Licence Name' and a 'SEARCH' button. To the right of the search bar is an 'Advanced Search' link.

Option 2: Payment via AXS kiosk, m-AXS or [e-AXS](#)

As indicated in Step 2, you can only pay via AXS 2 to 3 days AFTER application approval.

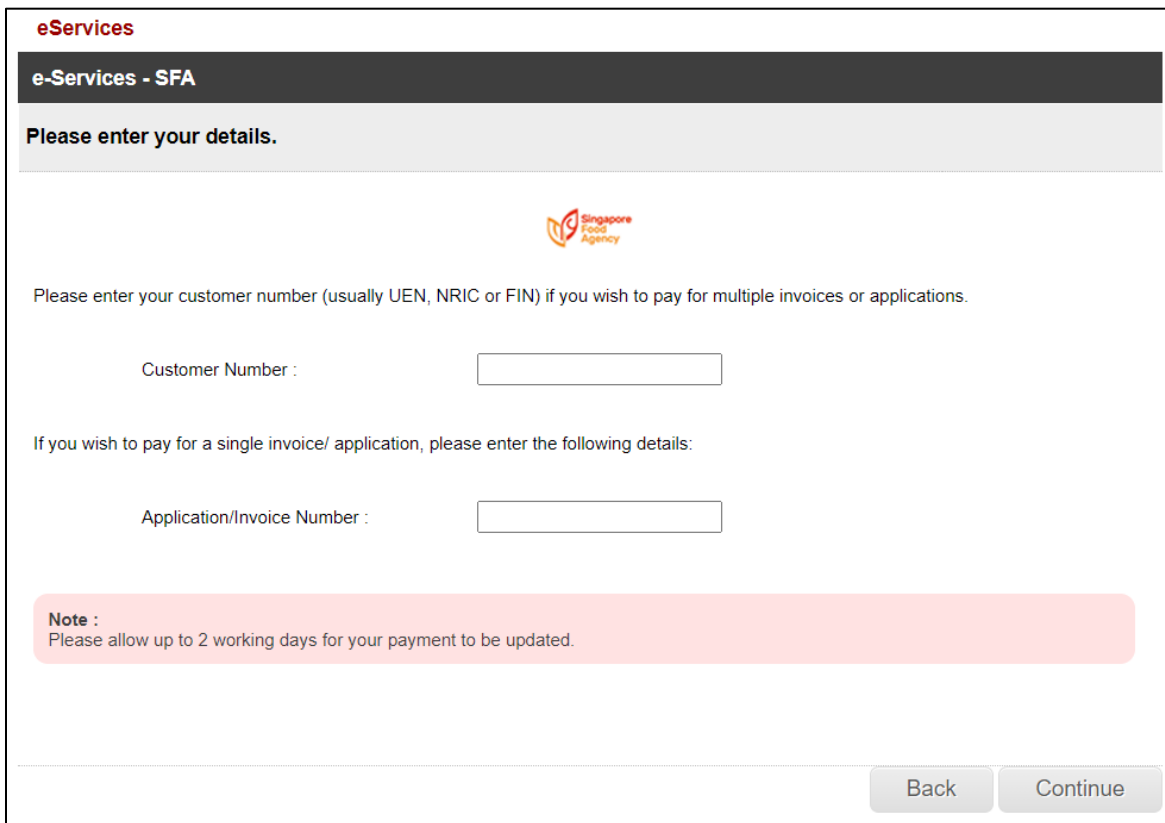
AXS kiosks

- Select Services » Government » SFA » Certificates/Licences/Other Services


AXS [e-station \(website\)](#) or m-station (mobile app)

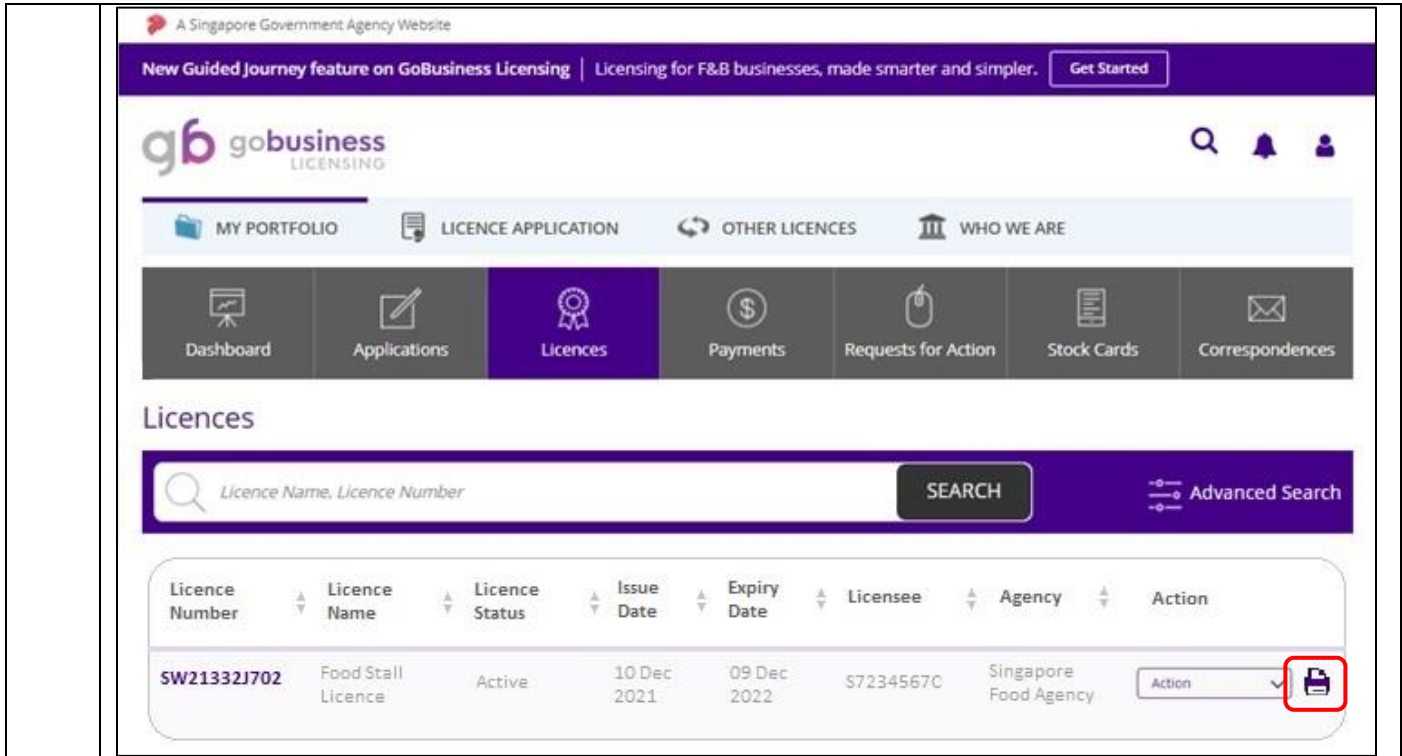
- Select eServices » Government » SFA » Certificates/Licences/Other Services

You will view either of these:

e-Station


The screenshot shows the 'eServices - SFA' payment page. It features a header with the Singapore Food Agency logo and the text 'Please enter your details.' Below this, there is a form with two input fields: 'Customer Number' and 'Application/Invoice Number'. A note at the bottom states: 'Note : Please allow up to 2 working days for your payment to be updated.' At the bottom right, there are 'Back' and 'Continue' buttons.

	<p>m-Station</p> <div style="border: 1px solid black; padding: 10px;"> <div style="background-color: #333; color: white; padding: 5px; display: flex; justify-content: space-between;"> < Account Details Retrieve </div> <div style="text-align: center; margin-top: 10px;">  </div> <p>Government - SFA - Certificates/Licences/Other Services</p> <p>Please enter your customer number (usually UEN, NRIC or FIN) if you wish to pay for multiple invoices or applications.</p> <p>Customer Number</p> <hr/> <p>If you wish to pay for single invoice/application, please enter the following details.</p> <p>Application/Invoice Number</p> <div style="background-color: #eee; padding: 5px; margin-top: 10px;"> <p>Note:</p> <ul style="list-style-type: none"> • Please allow up to 2 working days for your payment to be updated. </div> </div>
Self-printing of licence	
	Please follow these steps to self-print your licence.
Step 1	Log in to GoBusiness as shown above
Step 2	At the dashboard, click on the “Licences” tab. Option 1: Select the relevant licence and click on the printer icon.



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gb gobusiness LICENSING

MY PORTFOLIO LICENCE APPLICATION OTHER LICENCES WHO WE ARE

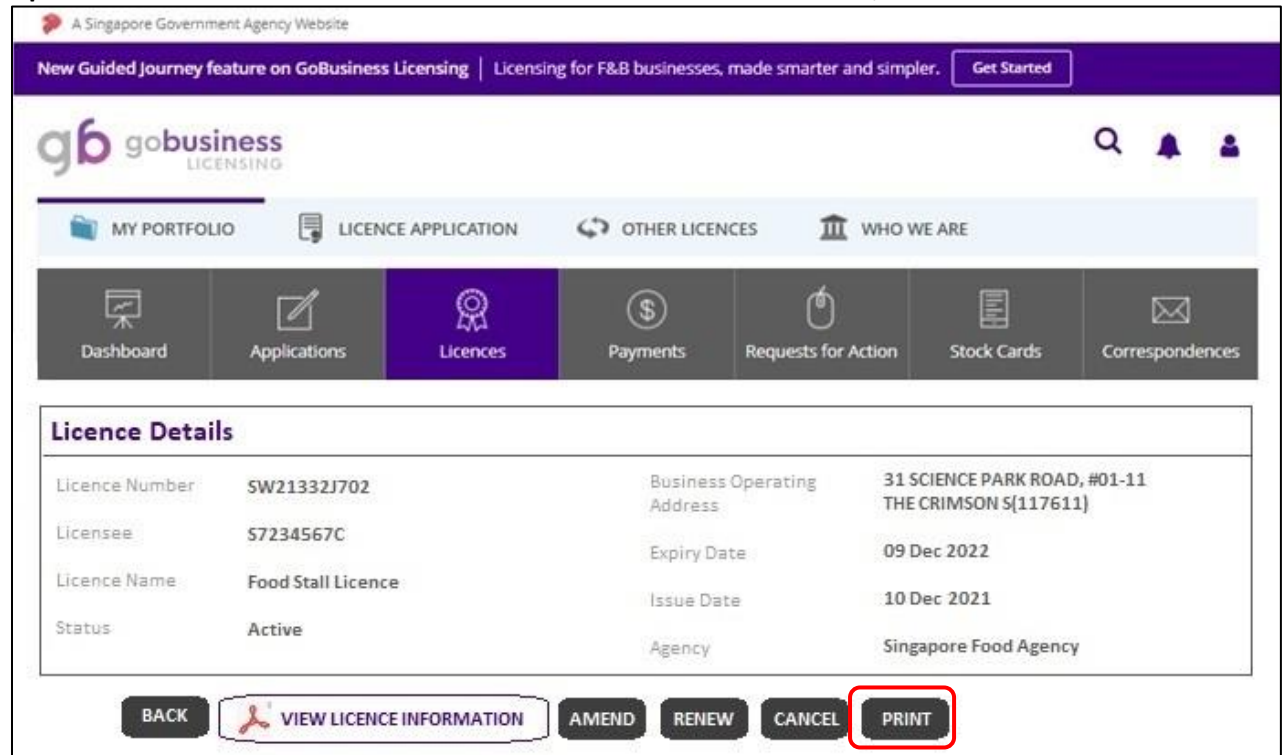
Dashboard Applications **Licences** Payments Requests for Action Stock Cards Correspondences

Licences

Search: [SEARCH](#) [Advanced Search](#)

Licence Number	Licence Name	Licence Status	Issue Date	Expiry Date	Licensee	Agency	Action
SW21332J702	Food Stall Licence	Active	10 Dec 2021	09 Dec 2022	S7234567C	Singapore Food Agency	Action 

Option 2: Click on the relevant licence to view licence details. Thereafter, click on “Print”.



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MY PORTFOLIO LICENCE APPLICATION OTHER LICENCES WHO WE ARE

Dashboard Applications **Licences** Payments Requests for Action Stock Cards Correspondences

Licence Details

Licence Number	SW21332J702	Business Operating Address	31 SCIENCE PARK ROAD, #01-11 THE CRIMSON S(117611)
Licensee	S7234567C	Expiry Date	09 Dec 2022
Licence Name	Food Stall Licence	Issue Date	10 Dec 2021
Status	Active	Agency	Singapore Food Agency

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Step 3 A pop up will appear. Click on “Print” to proceed to print your licence.

Warning! ✕

	Document Name	Watermarked
<input checked="" type="radio"/>	FOOD STALL LICENCE CERTIFICATE SW21332J702	N
<input type="radio"/>	FOOD STALL COVER LETTER SW21332J702	N

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Annex A – Application Details section (Different fields to be filled in depending on type of food business)
Full list of Food Businesses

1. Coffeeshop / Eating House	4. Other Eating Establishments
2. MA Managed Foodstall	5. School Canteen (Primary, Secondary and Junior College)
3. MA Managed Non-Foodstall	6. Stall in Private Market

<p><u>Fields common to ALL Food Businesses</u></p> <ul style="list-style-type: none"> • Business Name (Shop Name) • Business Operating Hours – 24 Hrs (No or Yes) • If not 24 hours (To specify operating hours) • Brief Description of food business 	<div style="border: 1px solid black; padding: 5px;"> <p>Application Details</p> <hr/> <p>Business Name (Shop Name/Stall Name) <input type="text"/></p> <p>Business Operating Hours - 24hrs * <input checked="" type="radio"/> No <input type="radio"/> Yes</p> <p>If not 24hrs - From * <input type="text"/> <input type="button" value="🕒"/></p> <p>Brief description of food business * <input type="text" value="Please Select"/></p> </div>
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Applicable to	Additional Fields	
Coffeeshop/ Eating House	<ul style="list-style-type: none"> • Delivery Service (No or Yes) • Stall Number 	<ul style="list-style-type: none"> • Licence Validity (1 or 2 years)
<div style="border: 1px solid black; padding: 10px;"> <p>Application Details</p> <hr/> <p>Business Name (Shop Name/Stall Name) <input type="text"/></p> <p>Business Operating Hours - 24hrs * <input checked="" type="radio"/> No <input type="radio"/> Yes</p> <p>If not 24hrs - From * <input type="text"/> <input type="button" value="🕒"/></p> <p>Brief description of food business * <input type="text" value="Coffeeshop/Eating Hol"/></p> <p>Stall Number * <input type="text" value="001"/></p> <p>Delivery Service * <input checked="" type="radio"/> No <input type="radio"/> Yes</p> <p>To * <input type="text"/> <input type="button" value="🕒"/></p> <p>Licence Validity * <input type="radio"/> 1 Year <input type="radio"/> 2 Years</p> </div>		


Applicable to	Additional Fields
<ul style="list-style-type: none"> MA Managed Foodstall MA Managed Non-Foodstall 	<ul style="list-style-type: none"> Type of Stall Licence Validity Tenancy Details (Start and End Dates)

Application Details

Business Name (Shop Name/Stall Name)


Business Operating Hours - 24hrs * No Yes

If not 24hrs - From * 

To * 

Brief description of food business *

Licence Validity * 1 Year 2 Years 3 Years

Type of Stall * 

- Please Select
- Cooked Food Stall
- Kiosk
- Locked-Up Stall
- Slab Stall/Pitch

Tenancy Details

Tenancy Start Date * 

Tenancy Period (Value will always be rounded up) *

Tenancy End Date * 

Applicable to	Additional Fields
<ul style="list-style-type: none"> Other Eating Establishments School Canteen (Primary, Secondary and Junior College) 	<ul style="list-style-type: none"> Licence Validity Stall Number

Application Details

Business Name (Shop Name/Stall Name)

Business Operating Hours - 24hrs * No Yes

If not 24hrs - From *

To *

Brief description of food business *

Licence Validity * 1 Year 2 Years

Stall Number *

Applicable to	Additional Fields	
Stall in Private Market	<ul style="list-style-type: none"> Sub-category Delivery Service (No or Yes) 	<ul style="list-style-type: none"> Licence Validity Stall Number

Application Details

Business Name (Shop Name/Stall Name)

Business Operating Hours - 24hrs * No Yes

Delivery Service * No Yes

Brief description of food business *

Licence Validity * 1 Year 2 Years

Sub-category *

Stall Number *

- Please Select
- Private Market
- Fishery Port
- Wholesale Centre