

**Declaration For: Amendment of Stall to Mini-Restaurant (vice versa) without  
any Amendments and Alteration Works**

Name/ Company Name : \_\_\_\_\_

ID/ UEN number : \_\_\_\_\_

Food Shop Licence number : \_\_\_\_\_

Address of Food Shop : \_\_\_\_\_

Amendment Application No. : \_\_\_\_\_

**DECLARATION BY MAIN FOOD SHOP LICENSEE, FOR SUBMISSION TO DIRECTOR GENERAL, FOOD ADMINISTRATION AND OFFICERS WHO ARE AUTHORISED TO APPROVE SUCH APPLICATIONS UNDER S31W EPHA.**

The purpose of my amendment application is to convert Stall/ MR \_\_\_\_\_ with existing licence number (s) \_\_\_\_\_ in my SFA-licensed food shop to Stall/ MR \_\_\_\_\_ respectively, within the same SFA-licensed food shop, without any structural amendments / alterations and renovations in the food shop. I have attached the following document(s) for your assessment:

- i. A copy of scaled layout plan (with dimensions and metric scales) that reflects the location of the new MR and its refreshment area within the eating house/ canteen/ food court/ coffee shop.
- ii. A copy of HDB's, applicable agency or the landlord's approval letter for conversion of Stall to MR (if food shop is within HDB's property).

I declare that the existing Stall/ MR mentioned above is not undergoing any upcoming suspension of licence and the following is a summary of all occupants in my SFA-licensed food shop, after amendment:

Table 1: Details of all Food Stalls and MRs within the Food Shop

Stall/ MR No.	Kitchen Area (in sqm)	Dining Area for MR (in sqm)	Name of Operator	Licence Number of Stall/ MR

(Note: if the table above is insufficient, you may replicate format and submit as a separate page)

## DECLARATION BY APPLICANT

*Tick all as applicable. The application can only be processed if all are acknowledged.*

- ☐ I declare that all the information given in this application form is true and correct.
- ☐ I am aware that legal action may be taken against me if I had knowingly provided false information.
- ☐ I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced in this application.
- ☐ I am aware that the information given in this application form is for the purpose of providing information to the Director-General, Food Administration as well as authorised officers under section 31W of the Environmental Public Health Act 1987 to determine whether the amendment application should be granted.
- ☐ I acknowledge that SFA would only be able to process this application when all relevant supporting documents are received by or submitted to SFA and are in proper order.
- ☐ I am aware that any false information wilfully furnished by me in this application shall result in my application being rejected, or if approval granted, void and of no effect under Section 99 of the Environmental Public Health Act 1987.
- ☐ I hereby consent to SFA's use of the information provided by me in the course of any application I have made to the SFA to facilitate the processing of such application for such purposes. I hereby further consent to SFA sharing the information in such application with other Government agencies, or nongovernment entities authorized to carry out specific government services, unless prohibited by legislation.
- ☐ I understand that licenses are issued on condition that the licensee shall occupy the said premises. Director-General, Food Administration shall be entitled to revoke the licence in the event that the licensee ceases to be the occupier of the said licensed premises.

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**Applicant/ Authorised Person's Signature & Name**

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**Date**