

## **LICENCE FOR FARM**

### **INFORMATION ON SUBMISSION OF FARM BUSINESS PROPOSAL**

#### **1. Eligibility**

A farm means any land or premises, whether enclosed by fencing, is used for the keeping, rearing, breeding or boarding of animals or birds for commercial purposes or the cultivation of plants for commercial production. Any of the following persons can apply for the above Licence:

- a) The sole proprietor of a company formed under sole proprietorship;
- b) The managing partner of a company formed under partnership; or
- c) Any one of the Directors or Secretary of a company formed under the Companies Act or any responsible management personnel in the company authorised in writing by any of the Directors or Secretary in The Company.

#### **2. Submission Form**

An online submission form is available at Singapore Food Agency's (SFA) [website](#). A system generated number will be issued to the applicant's email upon submission. The applicant will be informed as to whether his / her application is approved by SFA.

#### **3. Documents required**

Supporting document should be submitted together upon submission. The business proposal should be consolidated into one file and include the following:

- a) A copy of the company's Business Proposal. The business proposal should include the following:
  - i. Company's ACRA Business Profile;
  - ii. Lease or Tenancy Agreement for the proposed licensed premise;
  - iii. Certificate of Title as lodged with Land Registry, Singapore Land Authority [SLA] (if applicable);
  - iv. Brief description of the proposal including the location and the layout plans;
  - v. The type and dimension on the facilities planned for farming (e.g. nursery area, preparation area, production area, pump station, office, etc);
  - vi. Brief description of the technology and farming system;
  - vii. Expertise involved;
  - viii. Construction period;
  - ix. Types of animals / birds / plants;
  - x. Mitigation plans in the event of a pest or disease outbreak;
  - xi. Marketing plan (e.g. target market, packet label);
  - xii. Future plans; and
  - xiii. Any other relevant information

- xiv. Additional items for cultivation for plants
  - i. Plans to process into ready to eat food at the proposed premise, if any. If so, please include the processing activities and indicate it in the plan. A separate application for this activity may be required;
  - ii. Usage of Pesticides at the propose premise; and
  - iii. Product Label (e.g. if produce is labelled as organic, organic certification is needed as stipulated under the Sales and Food Act). Packaging material can be submitted to SFA for assessment at a later stage.

#### **4. Construction of the Farm**

The applicant will commence construction of farm on “no objection” from the Authority in accordance with his / her business proposal submitted in the application. Any amendment to the approval should be referred to the Authority for approval.

#### **5. Application for a Licence for Farm**

The applicant is to submit a Licence application within 3 months from the date of approval notification. Supporting documents should be submitted together upon submission. Supporting documents includes the following:

- a) System generated reference number for the approved Business proposal submission;
- b) A clear copy of the applicant / licensee’s NRIC (Singaporean / Singapore PR) or Employment Pass / S Pass / Work Permit (Foreigner);
- c) A copy of URA’s approval for the change of use (including building owner’s permission) (if applicable); and
- a) A copy of NEA’s approval for Use of Industrial Premises (Industrial Allocation System). The purpose of application is for pollution control in industrial premises and the information required is indicated in the website (if applicable).