

28 May 2021

Dear Sir/Madam,

CIRCULAR ON MAINTAINING HIGH STANDARDS OF SANITATION AND PERSONAL HYGIENE, ENSURING SAFE MANAGEMENT MEASURES AND IMPLEMENTING PRECAUTIONARY MEASURES FOR CARGO DELIVERIES

The Singapore Food Agency (SFA) would like to remind the food industry to take precautionary measures to maintain high standards of sanitation and personal hygiene to minimize the transmission of COVID-19. The food industry should also provide a safe environment for their workers by ensuring compliance to Safe Management Measures (SMMs) at all times. You may refer to the link for specific safe management measures: <https://www.mom.gov.sg/covid-19/requirements-for-safe-management-measures>

Good hygiene practices

2 The food industry should remain vigilant and remind your staff to observe good personal hygiene and not work when sick as sick workers can contaminate food and packaging as with other contact surfaces. Some of these measures includes:

- Seeking medical attention promptly and stay home if unwell;
- Washing hands with soap and water regularly, including before eating and after going to the toilet;
- Avoid touching your face with your hands;
- Covering mouth and nose with a tissue when coughing/sneezing, and throw the tissue away into a bin immediately;
- Not engaging in any food handling/preparation if unwell; and
- Cooking food thoroughly before eating;
Not sharing food/drinks with others.

Safe Management Measures (SMMs) when receiving deliveries

3 The Food industry is advised to put in place COVID-19 precautionary measures when receiving deliveries. This includes adopting procedures to minimize contact

between cargo delivery personnel and the local handlers, such as contactless delivery and e-invoicing. If e-invoicing is not possible, safe distancing should be observed at all times, physical contact should be avoided, and interactions should be kept short and to a minimum. For more information on SMMs for businesses receiving deliveries and cargo delivery personnel, please refer to the following weblinks

- a. Businesses receiving deliveries
(<https://www.mti.gov.sg/-/media/MTI/Newsroom/COVID-19/Advisory---for-businesses-receiving-deliveries.pdf?la=en&hash=5C3CD04FAF029C0D0D372E22F69777141AD1B485>).
- b. Cargo delivery personnel
(<https://www.mti.gov.sg/-/media/MTI/Newsroom/COVID-19/Advisory---for-cargo-delivery-personnel.pdf?la=en&hash=3536FC5CCC211BD5F4E08E23245E5873ABFAC949>).

4 Please share this advisory with all staff involved in food preparation and operations (i.e. delivery, storage etc.).

Yours faithfully,

Dr Abdul Jalil Abdul Kader
Senior Director
Joint Operations Division
(For Director General / Food Administration)

NB: This is a computer-generated letter. No signature is required.