

## **LICENCE FOR FARM**

### **APPLICATION INFORMATION**

#### **1. Eligibility**

A farm means any land or premises, whether enclosed by fencing, is used for the keeping, rearing, breeding or boarding of animals or birds for commercial purposes or the cultivation of plants for commercial production. Any of the following persons can apply for the above Licence:

- a) The sole proprietor of a company formed under sole proprietorship;
- b) The managing partner of a company formed under partnership; or
- c) Any one of the Directors or Secretary of a company formed under the Companies Act or any responsible management personnel in the company authorised in writing by any of the Directors or Secretary in The Company.

#### **2. Validity**

The Licence is valid for a year and should be renewed prior to expiry.

#### **3. Fee**

The annual Licence Fee is S\$100.00. Payment can be completed via AXS machine, AXS online E-Services or interbank GIRO in order for the Licence to be issued.

#### **4. Application Form**

An online application form is available at Singapore Food Agency's (SFA) website. Applicants who received SFA's approval on the Farm Business Proposal can proceed to submit a licence application within 10 months from the date of approval. SFA will contact applicants by email within 25 working days from the date of submission, to follow up on the application.

#### **5. Documents required**

Supporting documents should be obtained and submitted online, together with the supporting documents include the following:

- a) System generated reference number for the approved Business proposal submission;
- b) A clear copy of applicant's front and back of the NRIC (Singaporean / Singapore PR) or Employment Pass / S Pass / Work Permit (Foreigner);
- c) A copy of URA's approval for the change of use (including building owner's permission) (if applicable); and
- d) A copy of NEA's approval for Use of Industrial Premises (Industrial Allocation System). The purpose of application is for pollution control in industrial premises and the information required is indicated in the website (if applicable).
- e) A copy of BCA's approval for Temporary Occupation Permit (TOP) or Certificate of Statutory Completion (CSC). (if applicable)

**6. Pre-Licensing Inspection**

Following receipt of the complete application, an inspection visit of the premise will be arranged. SFA officers will contact you to arrange a suitable date and time.

**7. Changes to application information**

The applicant shall inform SFA in writing of any change in the application information within 30 days of the change.